**Hypothesis-Driven Research Manuscript Proposal Form**

**Description:** Use this form to submit a proposal for a hypothesis-driven research manuscript that will use consortium-wide data (CWEP). Please see the definitions in the DPC [Data Sharing Agreement](https://ppsc.diversityprogramconsortium.org/file-storage/view/official_documents/Data_Sharing_Agreement_Phase_II.pdf) to determine whether the data you will use is consortium-wide data. To facilitate a timely review process, please address all applicable sections and prompts when filling out this form. Contact [the PPsC Coordinator](mailto:gasarebempong@mednet.ucla.edu?subject=PPsC%20Related%20Enquiry) if you have any question.

**IMPORTANT NOTE**

**To prevent potential overlaps in research questions and/or analyses, researchers are also strongly encouraged to review the** [**Master List**](https://docs.google.com/spreadsheets/d/1NF-lCnDUsMBxZFIqrcl816_HtrxodteROb4rUwzHtMw/edit?usp=sharing) **of approved research topics before proceeding to submit publication proposals.**

1. **BACKGROUND AND SIGNIFICANCE**

* Describe the gap in knowledge this research will address. Applicants must provide a summary of the current body of knowledge leading up to the proposed research.
* Indicate the target audience.
* Describe the potential impact of the analysis.

1. **DESCRIPTION**

* Provide the specific hypothesis and/or research questions.
* Indicate whether the hypothesis/ research question is grounded in a conceptual and/or theoretical framework.
* List the [Hallmarks of Success](https://intranet.diversityprogramconsortium.org/intranet/core_a/documents/view/consortium-wide-evaluation-plan-cwep/hallmarks-mapping-to-data/DPC_Hallmarks_ESC_Approved_March_2019-rev-8B4DE2B.pdf) associated with this topic.
* Describe the training, mentoring or capacity-building intervention(s) being researched.
* Indicate who is being influenced by the intervention(s).
* Describe the baseline or comparator group(s).

1. **ANALYSIS PLAN & DATA REQUEST**
   1. **Analysis Plan**

* Provide a brief statistical analysis plan and methods (authors are encouraged to use the [DPC Data Methods Guidelines](https://ppsc.diversityprogramconsortium.org/file-storage/view/official_documents/CWEP_Data_Methods_Guide_April_2020.pdf)). Plans may include, but are not limited to, Multiple Linear Regression, Hierarchical Linear Modeling, Binomial Logistic Regression, Ordinal Logistic Regression, Multinomial Logistic Regression, Sequential Logistic Regression, Structural Equation Modeling, and Difference in Difference Estimation.
* Explain how the data analysis will address the hypothesis and/or research questions
  1. **Create/Generate Data Request**
* Indicate the [data](https://intranet.diversityprogramconsortium.org/intranet/core_a/documents/index?folder_id=99446&) required for the analysis (e.g., survey questions, demographics). Applicants should consult the [Hallmarks of Success mapping document](https://intranet.diversityprogramconsortium.org/intranet/core_a/documents/view/consortium-wide-evaluation-plan-cwep/hallmarks-mapping-to-data/New_Halllmark_Mapping_to_Data_Sources_19.07.24-rev-D2B81B0.pdf) to identify the data sources associated with each chosen [Hallmark of Success](https://intranet.diversityprogramconsortium.org/intranet/core_a/documents/view/consortium-wide-evaluation-plan-cwep/hallmarks-mapping-to-data/DPC_Hallmarks_ESC_Approved_March_2019-rev-8B4DE2B.pdf).
* Data request can be a word/excel/pdf document. Templates [available here](https://intranet.diversityprogramconsortium.org/intranet/core_d/documents/?folder_id=501161).

1. **TEAM MEMBERS**

* Provide a list with the name, role(s), and relevant expertise for each member of the team. The consortium-wide analyses are complex in nature and will require expertise across a range of disciplines. The DPC encourages a collaborative effort including program administrators, educators, psychologists, sociologists, biostatisticians, and/or economists.
* Explain how the team will bring complementary and integrated expertise to ensure rigor, validity, generalizability, and integration of the findings.

1. **PUBLICATION TIMELINE & INTENDED JOURNAL**

* Provide a timeline with an estimated date for submission or public release.
* Please indicate the journal you plan to submit this manuscript to, and any related publication costs. If there are publication costs, please provide a justification for the costs and indicate which site(s) will be responsible for payment.

1. **CONFLICT OF INTEREST STATEMENT**

The PPsC should know whether team members have conflicts of interest bearing on the proposed work (as defined by the International Committee of Medical Journal Editors (<http://www.icmje.org/conflicts-of-interest/>))at the time the proposal is submitted and throughout the project, to enable the committee manage conflict of interest effectively and be prepared for taking responsibility for the integrity of the work when the manuscript is submitted.

Please describe any conflict the lead author and/or co-author(s) may have.